

MORETON AND CRESSWELL GARDENS
GARDEN ENCLOSURE CODE OF CONDUCT

The following is a code of conduct for building and maintenance work to houses directly overlooking Moreton and Cresswell Gardens where access is required to complete necessary work.

All work which requires access to the Gardens, whether it requires planning permission or not, will require permission from the Garden Committee for access to the Gardens. It is the responsibility of the householder/owner to notify the Committee of the details of the work to be carried out, through its secretary, at mandcgardens@gmail.com.

The Committee will review a detailed copy of the specifications and timetable of the proposed works to make sure that any damage to the garden is kept to a minimum and the time allowed for the job is not excessive. The communal garden boundary must be strictly observed.

The Committee will ask for the names and phone numbers of the owner/householder, architect, scaffolding company, main contractor and managing agent involved with the job. The foreman for the main contractor carrying out the job will be asked to sign a statement saying he has read this code of conduct and will see that it is followed. Once the terms of the specifications and schedule of works have been agreed, keys will be provided to contractors on payment of £1000 (which includes the deposit of £950 per key and £50 administration fee) and presentation of the contractor's insurance documents. This deposit will be forfeited if the key is lost or not returned within one week of the completion of works including restoration of any damage to the garden.

The Committee will take photographs of the site likely to be immediately affected before the work commences.

The Contractors will be held liable for any damage done to the garden and if the contractors are unwilling or unable to pay for the damage, the owner/householder will be held liable for the money owed and timely payment will be sought by the Garden Committee.

The gates must be kept locked at all times and not left propped open unless attended. Contractors must not put any debris or rubbish in the Gardens and must clear up after themselves at the end of each day.

Although the Committee are not responsible for the area outside the Gardens, contractors will be expected to observe local by-laws and police regulations. Items of equipment should not be attached to railings by chains, etc. Contractors should observe parking restrictions and make advance arrangements for the suspension of parking meters and residents' parking bays when extra parking space is needed. Care should be taken not to restrict access or block road junctions.

I, _____, have read the Code of Conduct for Moreton and Cresswell Gardens and will see that it is followed.

Date _____

Garden Committee Witness _____